



MEDENER, the Mediterranean Association of the National Agencies for Energy Management, is inviting applications for the post of **Project Manager** of the meetMED III project (Mitigation Enabling Energy Transition in the Mediterranean Region) which will be implemented in close cooperation with the RCREEE (Regional Centre for Renewable Energy and Energy Efficiency) and financed by the EU Commission.

Applicants are invited to submit the following documents in English:

- 1) detailed CV
- 2) motivation letter (1 page maximum)
- 3) any references you may have that you consider relevant for the position

Work location: Brussels (BE)

Please note that: Candidates must reside in Brussels or be willing to relocate at their own cost before the starting date of the project, foreseen for 1<sup>st</sup> October 2025. No relocation assistance shall be provided.

Applications must be sent by e-mail to the following address: [recruitment.medener@gmail.com](mailto:recruitment.medener@gmail.com) by the **31<sup>st</sup> of August 2025**.

Please note that: Travel and accommodation costs for the interviews cannot be refunded. Anyway, online interviews will be possible.

## PROFILE OF THE PROJECT MANAGER

### Qualifications and Skills

- University master's degree in electrical/energy engineering, urban planning, social development and international economics, or a related scientific field.
- Fluency in written and spoken **English and French**.
- Knowledge of Arabic would be considered an asset.

### Required Professional Experience

- A minimum of **12 years' experience** in the Energy Transition Sector, in the field of sustainable energy, with a strong focus on energy transition topics such as energy efficiency (EE) and renewable energy (RE).
- At least **7 years' experience** in **project management** and **team leadership**.
- Strong organisational and analytical skills, with attention to detail and result-oriented mindset.

### Desirable Professional Experience

- Demonstrated experience supporting local or regional authorities in the development and implementation of energy strategies or action plans, including SEAPs/SECAPs or equivalent frameworks.

- Strong understanding of national and municipal energy governance systems and their integration with local climate and energy planning.
- Proven ability to deliver capacity-building initiatives for local energy agencies, municipal departments, and technical teams.
- Practical experience in territorial energy planning, including the use of tools such as energy mapping, scenario development, and stakeholder engagement at the local level.
- Familiarity with multi-level governance and coordination between national policies and municipal implementation.
- Experience in financial instruments related to energy investments.

**Role and Tasks of the Required Position, in line with the directions of the project's coordinator**

- Managing the coordination of the activities performed in the meetMED III project.
- Planning and documenting project tasks and monitoring the activities in coordination with Work Package's and Activity's leaders.
- Managing all project resources, under the supervision of the project's coordinator.
- Effectively communicating with stakeholders and mitigating blockers and potential risks.
- Participating in experts' and working groups' meetings.
- Overseeing the alignment of all deliverables with project goals, ensuring their relevance and implementation feasibility.
- Ensuring timely delivery of the project's deliverables and coordinating technical and financial reporting to the European Commission.
- Liaise with national agencies, regional organizations, and other relevant entities to facilitate project activities.

**Type of contract:** initial fixed-term contract (full time)

**Gross salary per year:** €65,000–€75,000 depending on the experience

**Duration:** first contract fixed-time 24 months, followed by a permanent contract

**Location:** Brussels (BE)

**Start Date:** Upon signature of the meetMED III grant contract with the EU Commission